

Refreshing our Commitment

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| Ministry Grouping | FINANCE, ASSET AND RISK MANAGEMENT |
| Ministry | Money Counters |
| What does it involve? | Counting and recording amounts in collections. Supporting other Groups in the Parish in orderly counting and recording amounts collected, e.g. Blue Boxes, APF, Social events, repository, Fair Trade, Mass intentions. |
| Gifts required: | |
| | <ul style="list-style-type: none">▪ Discrete▪ Reasonably numerate (basic adding up)▪ Accurate▪ Logical and well-organised (especially maintaining records, e.g. Gift Aid, Mass Intentions and other one-off payments) |
| Time required (average weekly/monthly) | 2 hours a month (through rota) |
| Likely peaks in time commitments: | 4 hours a month - Christmas and Easter and special collections |
| How long would I need to commit for? | Ideally, 3 years with an opportunity to review the role after 6 months |
| Location: | Parish office |
| Reports to: | Book-keepers, Personal Assistant to priest, Finance Committee Chairman |
| Other key relationships: | Parish Finance Committee, "bankers" |

Money counter

Yes this is for me

I would be available to count at All Saints St Ambrose

I'd like to know more

Signed

Name
Contact details

Please return to the parish office or in the Refreshing our commitment box in the narthex.